

**Village of Waynesville
Council Meeting Minutes
October 21, 2024 at 7:00 pm**

Present: Mayor Earl Isaacs
Mr. Lyle Anthony
Mr. Brian Blankenship
Mr. Chris Colvin
Mr. Zack Gallagher
Mr. Troy Lauffer
Mrs. Connie Miller

Village Staff Present: Jeff Forbes, Law Director; Gary Copeland, Village Manager and Director of Public Safety; Jamie Morley, Finance Director and Clerk of Council

CLERK’S NOTE- This is a summary of the Village Council Meeting held on Monday, October 21, 2024.

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Mayor Isaacs called the meeting to order at 7:00 p.m.

Roll Call – 7 present

Mayor Acknowledgements

Mayor Isaacs said the Sauerkraut Festival was another huge success. Trick-or-Treat is scheduled for October 31st from 6:00 – 8:00. He added that the Village continues to get projects done.

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Disposition of Previous Minutes

Mrs. Miller moved to approve the minutes of the October 7, 2024 meeting as written, and Mr. Blankenship seconded the motion.

Motion – Miller
Second – Blankenship

Roll Call – 7 yeas

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Public Recognition/visitor’s comments

None

Old Business

Mr. Colvin reminded Council to fill out the performance review sheets for the Village Manager and Finance Director. He provided these via email and stated he would compile them and go over them at the next meeting.

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Reports

Finance

The Finance Committee met this evening to review utility rates. An ordinance will be presented at the next Council meeting. The Committee also reviewed 2025 appropriations. The next meeting will be November 18th at 6:00 p.m.

Public Works Report

Public Works will be on November 4th at 6 p.m. The Committee will discuss ongoing and future projects. The public is encouraged to attend to learn more about the Village’s infrastructure.

Special Committee Report

Parks and Rec met this evening. The library could not attend, so the intention is to meet in January to review the plans for Mary L. Cook’s new park. At this meeting, there was a discussion of speaking with the school about installing security cameras at Bicentennial Park.

Village Manager Report

- The final walk-through for Franklin Phase I was completed with KT Holden on May 15. A 5% bond was held back for any repairs needed within the year. The walk-through for Third Street with SmithCorp is scheduled for next week. Once this project is closed out, the Village can apply to be reimbursed for their portion of Third Street up to \$500K.
- Fourth Street scored 66, the third-highest score in Warren County. The Village has an excellent chance of being awarded the grant.
- Ordinance 2024-035 is to enter into an agreement to paint the cold barn and repair the roof. This is an emergency in order to have it done before weather sets in.

- The bad wind storm in September caused roof damage to the Government Center. The Village's insurance has been contacted, and an adjuster has examined the roof. Chief Copeland got three quotes, and Ordinance 2024-038 is to accept the lowest bid. This is an emergency to ensure the roof is replaced before any more damage occurs.
- Fed Excavating is completing the replacement of catch basins this week.
- Choice One has completed the engineering plans for Well 10 and sent them to the EPA. The well is planned to be completed in Spring 2025.
- Chief Copeland met with Ron Hoffman, Jerry Hoffman's son, about the property at the corner of Routes 73 and 42. He has been working with Molly Conley from Warren County Soil and Water to ensure the fill is done correctly.
- Chief Copeland met with Claudia Shealy about the development on the 40 acres across the street. An ordinance requires them to replace 100 feet north and south of the Covey line. The Village will need to replace hydrants and add valves.
- Provided a letter about Vista Corp acquiring Harbor Energy, which is the provider for the Village's electric aggregate.

Police Report

- Calls for service for activity during the Sauerkraut Festival have been provided. The Festival went well.
- Trick-or-Treat is October 31st 6-8. Extra patrols and the command vehicle will be out during this time.

Financial Director Report

- September has been closed out and balanced. Reports have been provided for review.
- Interest for the Sweep account was \$19,444, and the STAR account was \$2,577.
- There is an ordinance tonight to approve the updated codes provided by American Legal.
- There is an ordinance to move \$50K from the contingency fund to the building improvement fund. This is to fund the new roof. Ms. Morley stated that the contingency fund is there to help pay for unexpected expenses.

Mr. Gallagher asked how often the financials are updated for the public to view. Ms. Morley said that the Open Checkbook is updated at the end of the year once the year has been closed out. She also said she can always provide reports to anyone who has concerns or questions.

Law Report

Mr. Forbes said he is working with Ms. Morley to complete a public records request and it should be wrapped up tomorrow. Mr. Gallagher said the only thing he has is the emails that Ms. Morley sent to him. He asked Mr. Forbes if he needed to provide that. Mr. Forbes said no, that Ms. Morley should have included those. Ms. Morley confirmed that it was already included.

New Business

None.

Legislation

First Reading of Ordinances and Resolutions

Ordinance No. 2024-035

Authorizing the Village Manager to Enter into a Contract with Freshcoat Painters of South Dayton for Painting and Fixing of the Roof of the Cold Barn and Declaring an Emergency

Mr. Gallagher moved to waive the two-reading rule for Ordinance No. 2024-035, and Mr. Lauffer seconded the motion.

Motion – Gallagher
Second – Lauffer

Roll Call – 7 yeas

Mr. Gallagher moved to adopt Ordinance No. 2024-035 as an emergency, and Mrs. Miller seconded the motion.

Motion – Gallagher
Second – Miller

Roll Call – 7 yeas

Ordinance No. 2024 - 036

Enacting and Adopting the Supplement to the Code of Ordinances of the Village of Waynesville, Ohio, and Declaring an Emergency

Mr. Colvin moved to waive the two-reading rule for Ordinance No. 2024-036, and Mr. Anthony seconded the motion.

Motion – Colvin
Second – Anthony

Roll Call – 7 yeas

Mr. Blankenship moved to adopt Ordinance No. 2024-036 as an emergency, and Mr. Lauffer seconded the motion.

Motion – Blankenship
Second – Lauffer

Roll Call – 7 yeas

Ordinance No. 2024-037

An Ordinance Authorizing the Transfer of Money from the Contingency Fund (1000-930-930-0000) to the Land and Land Improvements Fund (1000-730-510-0000) and Declaring an Emergency

Mr. Anthony moved to waive the two-reading rule for Ordinance No. 2024-037, and Mr. Gallagher seconded the motion.

Motion – Anthony
Second – Gallagher

Roll Call – 7 yeas

Mr. Gallagher moved to adopt Ordinance No. 2024-037 as an emergency, and Mr. Colvin seconded the motion.

Motion – Gallagher
Second – Colvin

Roll Call – 7 yeas

Ordinance No. 2024-038

Authorizing the Village Manager to Enter into a Contract with EJR Construction in an Amount not to Exceed \$50,000 for the Repair and/or Replacement of the Government Center Roof and Declaring an Emergency

Mr. Colvin moved to waive the two-reading rule for Ordinance No. 2024-038, and Mr. Gallagher seconded the motion.

Motion – Colvin
Second – Gallagher

Roll Call – 7 yeas

Mr. Blankenship moved to adopt Ordinance No. 2024-038 as an emergency, and Mr. Anthony seconded the motion.

Motion – Blankenship
Second – Anthony

Roll Call – 7 yeas

Second Reading of Ordinances and Resolution

None

Executive Session

None

All were in favor of adjourning at 7:29 p.m.

Date: _____

Jamie Morley, Clerk of Council